

**BY ORDER OF THE
SUPERINTENDENT**

**HQ UNITED STATES AIR FORCE ACADEMY
INSTRUCTION 36-2811**

04 APRIL 2003

Personnel

**OUTSTANDING ACADEMY EDUCATOR
AWARDS**



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(Dr. Dolores Karolick)
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This instruction implements AFD36-20, Accession Of Air Force Military Personnel, with the annual awards for excellence in education within the Directorate of Athletics (HQ USAFA/AH), the 34th Education Group (34 EDG), the USAFA Preparatory School (HQ USAFA/PL), and the Dean of the Faculty (HQ USAFA/DF). It applies to all military and civilian instructors assigned to HQ USAFA/AH, 34 EDG, HQ USAFA/PL, and HQ USAFA/DF who are normally serving in their first 4 years of teaching duties and to individuals selecting the award winners.

SUMMARY OF REVISIONS

Clarifies definitions and procedures for the Outstanding Academy Educator (OAE): (paragraphs **1.**, **2.**, **3.1.**, **4.1.**, **4.3.**, **5.**, **5.1.**, **5.2.**, **5.3.**, **6.**). An (|) indicates revisions from previous edition.

1. Purpose of the Awards. The Outstanding Academy Educator Awards are presented annually to recognize instructors who, by personal example and performance, best characterize the principles of excellence in education. Mr. H. Ross Perot originally sponsored these awards, in honor of Mr. William P. Clements, Jr., former Deputy Secretary of Defense.

2. Promotions: Normally, all military and civilian instructors assigned to HQ USAFA/AH, 34 EDG (Military Strategic Studies), HQ USAFA/PL, and HQ USAFA/DF, who are serving in their first 4 years of teaching duties are eligible. Each academic department within DF, HQ USAFA/AH, 34 EDG, and HQ USAFA/PL may select an Outstanding Academy Educator. Personnel assigned to a Dean of the Faculty staff agency are eligible to compete in the department within which they perform teaching duties. In addition, one outstanding Academy educator may be selected from among all personnel assigned to HQ USAFA/DF agencies.

3. Selection Criteria:

3.1. Academic: Superior performance in the following areas is recommended as the baseline for selection criteria for this award. As appropriate, each department/agency may include additional requirements based upon their specific discipline or respective missions.

3.1.1. Classroom teaching excellence.

3.1.2. Development of course syllabi and instructional materials such as textbooks.

3.1.3. Counseling, to include scholarship and fellowship criteria, extra instruction, special study programs, majors' programs, and other direct student involvement.

3.1.4. Duties such as Associate Air Officer Commanding for Academics (AAOCA), Group AAOCA, Advisor-in-Charge, and Advisor.

3.1.5. Research and publication activities.

3.2. Support. Although academic excellence is the primary consideration, support of other mission elements through such activities as flying, squadron Associate Air Officers Commanding (AAOCs), and squadron training officers should be considered.

4. Who Selects.

4.1. HQ USAFA/DF, HQ USAFA/AH, HQ USAFA/PL, and 34 EDG department heads, using the selection criteria above, and any additional criteria based upon discipline or respective missions, will select their Outstanding Academy Educator. The selection process used within each department/agency may be determined by each department/agency head.

4.2. The Vice Dean of the Faculty may select an Outstanding Academy Educator from among the Dean of the Faculty staff agencies.

4.3. HQ USAFA/DF, HQ USAFA/AH, HQ USAFA/PL and 34 EDG department heads will submit the name of their winner to the Faculty Forum Organizing Committee-designated Chair, according to the published schedule by the Committee. Typically this is not later than 45 days prior to the Outstanding Academy Educators Awards Recognition Ceremony. This advance notification is required by the Organizing Committee to allow adequate time to prepare all materials for the ceremony, such as programs, awards, photos and news releases. Security of award-winners' names will be respected by Organizing Committee members. The Organizing Committee Chair will announce a date just prior to the ceremony when names must be released due to pre-ceremony events.

5. Recognition of Award Winners. The Faculty Forum OAE Organizing Committee will arrange an annual awards luncheon and OAE ceremony to honor the award winners.

5.1. The Outstanding Academy Educators will be honored at an awards luncheon, scheduled during the week of the OAE ceremony, attended by the Faculty Forum, award winners accompanied by one guest, and the Department Heads from all participating mission elements. A standard citation, prepared by the Faculty Forum OAE Organizing Committee, is presented to each award winner at this luncheon.

5.2. The Outstanding Academy Educators will be honored at a ceremony attended by faculty and staff from all participating mission elements. Additionally, specific special guests will be invited to attend, at the discretion of the Dean of Faculty. A wood-based "Flying Leather" bust with an engraved plaque

will be presented to each OAE award winner. This bust will be prepared by the Faculty Forum OAE Organizing Committee.

5.3. The names of the Outstanding Academy Educators will be inscribed on an annual plaque maintained beside the bronze plaque honoring Mr. William P. Clements, located on the third floor of Fairchild Hall.

6. Funding. Funding for the OAE ceremony must be in accordance with current applicable financial regulations.

DAVID A. WAGIE, Brig Gen, USAF
Dean of the Faculty